

RIVERS STATE UNIVERSITY

NKPOLU OROWOROKWO, P.M.B. 5080 PORT HARCOURT, RIVERS STATE, NIGERIA

INVITATION FOR PRE-QUALIFICATION AND TENDER FOR THE 2014 AND 2016 MERGED TETFUND NORMAL INTERVENTION PROGRAMME RIVERS STATE UNIVERSITY

(1) INTRODUCTION

(1.1) As part of its 2014 and 2016 merged Physical Programme Upgrade and Physical Infrastructure project, the Rivers State University Port Harcourt, is desirous of constructing and furnishing a Centre for Continuing Education and an Entrepreneurship Development Centre Phase 2.

(1.2) The University hereby invites experienced and competent contractors/suppliers with good track records to submit bids for the projects as described here under.

(2) SCOPE OF WORKS / SUPPLY

LOT NO.	DESCRIPTION
1	CONSTRUCTION OF CENTRE FOR CONTINUING EDUCATION: The Scope of works comprises the construction of a Centre for Continuing Education Building with reinforced concrete foundations, floors, beams and columns. The roof structure consists of timber framed backgrounds and corrugated long span aluminium covering with mechanical and electrical installations including external works and parking lots as detailed in the Tender document.
2	CONSTRUCTION OF ENTREPRENEURSHIP DEVELOPMENT CENTRE PHASE 2: This involves the construction of Entrepreneurship Development Centre Phase 2 Building Consisting of 4 No workshops with reinforced concrete columns, beams with hollow sandcrete blockwork, and corrugated aluminium roofing sheets on hard wood timber trusses. The works include driveways and parking lots with associated electrical and mechanical installations including manholes, soak away, and septic tanks as detailed in the Tender documents.

3	<p>PROCUREMENT OF FURNITURE FOR THE CENTRE FOR CONTINUING EDUCATION: Procurement of furniture items for the Centre for Continuing Education as detailed in the tender documents.</p>
4	<p>PROCUREMENT OF FURNITURE FOR THE ENTREPRENEURSHIP DEVELOPMENT CENTRE PHASE 2 Procurement of furniture items for the entrepreneurship development centre phase 2 as detailed in the Tender documents.</p>
5	<p>PROCUREMENT OF FURNITURE FOR LOTS 1 AND 2 Procurement of furniture items for Lots 1 and 2 as contained in the Tender documents.</p>

(3) ELIGIBILITY/MANDATORY REQUIREMENTS

Prospective Bidders are required to submit comprehensive documents that highlight the bidding company's ability to carry out the services such as: –

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms (CAC2) and (CAC7);

(b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31 December, 2018 with minimum average turnover of;

N830,000,000.00 for Lot 1

N400,000,000.00 for Lot 2 and 3

N70,000,000.00 for Lot 4 and 5

(c) Evidence of current Pension Compliance Certificate valid till 31 December, 2018.

(d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2018.

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018.

(f) Evidence of Registration on the National database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP.

(g) Sworn Affidavit disclosing whether or not any officer of the Rivers State University or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Company's Audited Accounts for the last three (3) years – 2015, 2016, 2017

(i) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of (the projects);

(l) Lists of plants/Equipment with proof of Ownership/Lease (where applicable);

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner)

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Director of Physical Planning and Development, Rivers State University, Port Harcourt on evidence of payment of a non-refundable fee of N10,000.00 per Lot, paid into the account of the Rivers State University, Port Harcourt.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit for each of the Lot desired two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Vice Chancellor, Rivers State University, Port Harcourt and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and dropped in the designated Tender Box at The Vice Chancellor's Conference Room, Senate Building, Rivers State University, Port Harcourt **not later than 12noon , 3 October 2018** (six (6) weeks).

(6) OPENING OF BID

The technical bids will be opened immediately after the deadlines for submission i.e **12noon , 3 October 2018** in The Vice Chancellor's Conference Room, Senate Building, Rivers State University, Port Harcourt, in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register at The Vice Chancellor's Conference Room, Senate Building, Rivers State University, Port Harcourt, as the Rivers State University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Director of Physical Planning and Development, Rivers State University, Port Harcourt.

(7) GENERAL INFORMATION

Bids must be in English Language and signed by an official authorized by the bidder;

Bids submitted after the deadline for submission would be returned unopened;

Bidders should not bid for more than two (2) Lots (note: this maximum ceiling is important in order not to over-stretch bidder's capacity, and causing delay in project delivery);

All costs will be borne by the bidders;

All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened.

The Rivers State University, Port Harcourt is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

PROF. B. C. DIDIA

VICE CHANCELLOR RIVERS STATE UNIVERSITY, PORT HARCOURT

